सूचना एकेएसयू/जुलाई/2023–24/02   18 जुलाई, 2023

सूचना

समस्त शिक्षकों को सूचित किया जाता है कि विश्वविद्यालय का शैक्षणिक सत्र 2023–24 प्रारंभ हो चुका है। वर्तमान सत्र के लिये विश्वविद्यालय द्वारा एकेडमिक कैलेन्डर (Academic Calendar) जारी किया जा रहा है।

माननीय कुलपति महोदय के निर्देशानुसार समस्त विभागाध्यक्षों को निर्देशित किया जाता है कि विश्वविद्यालय के एकेडमिक कैलेन्डर के अनुसार संकायाध्यक्षों के मार्गदर्शन में अपने–अपने विभागों हेतु एकेडमिक कैलेन्डर बनाना एवं विभागीय एकेडमिक कैलेन्डर के अनुसार शैक्षणिक गतिविधियों (activities) का संचालन करेंगें। इसके अनुरूप विभागाध्यक्ष विभागीय एकेडमिक कैलेंडर बनाकर उसकी एक प्रति IQAC को दिनांक 25 जुलाई, 2023 तक भेजना सुनिश्चित करेंगें।

संलग्नः– एकेडमिक कैलेन्डर सत्र 2023–24।

(डॉ. आर.एस.त्रिपाठी)
प्रति कुलपति (प्रशासन)
एवं कुलसचिव (प्रभारी)

प्रतिलिपिः –सूचना एकेएसयू/जुलाई/2023–24/02, दिनाँक – 18/07/2023

1- निजी सचिव माननीय प्रतिकुलाधिपति महोदय ।
2- निजी सचिव माननीय कुलपति महोदय।
3- प्रति कुलपति (विकास)।
4- समस्त संकायाध्यक्ष/सह–संकायाध्यक्ष।
5- परीक्षा नियंत्रक।
6- समस्त निदेशक/अतिरिक्त निदेशक/उप–निदेशक/प्रशासक।
7- समस्त विभागाध्यक्ष।
8- उप कुलसचिव।
9- समस्त सहायक कुलसचिव।
10- स्थापना/छात्रवृत्ति/काउंसलिंग/स्टोर/परिवहन/पुस्तकालय/मीडिया/सामान्य प्रशासन/सुरक्षा विभाग।
11- श्री अनंत सिंह NS-2 में अपलोड करने एवं आवश्यक कार्यवाही हेतु।
12- कार्यालय प्रतिलिपि।

(डॉ. आर.एस.त्रिपाठी)
प्रति कुलपति (प्रशासन)
एवं कुलसचिव (प्रभारी)

Academic Calendar - 2023-24 (I Semesters)
For Under Graduate Programs

PART A: Pre-Preparation of Semester by the Head of Department under monitoring by the Dean of Faculty

Month	Sr. No.	Particular	Date	No. of Actual Working Days Excluding Sunday & DH	Total Working Days Holidays (DH-Declared Holidays)
June-2023	1	Last date for entry of Faculty Coordinator per program by the Department	20.6.2023		
	2	Submission of list of open Elective courses by all the department	25.6.2023		
July-2023	1	Display of list of Open Elective courses on portal and Department Notice Board	27.6.2023		
	2	Confirmation Time Table by the Head of the Departments	05.7.2023		
Aug-2023	1	Pre-registration for Major/Minor, Elective Courses, Open Electives, NPTEL/ SWAYAM /MOOC courses or any other	06.7.2023		
	2	Allocation of Major/Minor, Elective Courses, Open Electives, NPTEL/ SWAYAM /MOOC courses or any other	08.7.2023		
	3	Last date for late registration (With Fine)	09.7.2023		
	4	Last date for course adjustment	09.7.2023		
	5	Last date for approving course registration by Head of Department	09.7.2023		

Aug-2023	1	**Induction Program of New Entrants**	02.8.2023-09.8.2023		
	2	New Academic Year for I semester (New Entrant) begins **BATCH-1**	10.08.2023		
	3	Class Teacher and Class Representative (Two Girls/Two Boys) announcement by the department and submit to Dean office and allotment at UMIS (University Portal)	10.8.2023 to 16.8.2023	17 days	**17 days** 03 Sunday 02 DH
	4	• **Mentor-Mentee** List Display for academic session-2023-24 • Identification of Slow and Advanced Learners within next 15 Days • Declaration of extra classes for slow learners by the Mentor	10.08.2023-25.08.2023		
Sept-2023	1	Comprehensive Continuous Evaluation-***First Internal exams***	Last week of September	24 days	**41 days** 04 Sunday 01 DH
	2	University examination notification for Nov/Dec-2023	30.09.2023		
Oct-Nov-2023	1	Comprehensive Continuous Evaluation-***Second Internal exams***	First week of November	41 days	**82 days** 09 Sunday 12 DH (Including 6 days Diwali Vacation)
	2	Diwali Vacation	10.11.2023 to 15.11.2023		
	3	Comprehensive Continuous Evaluation- ***Third Internal exams***	Last week of November		
	4	Last date for Online submission of the University examination forms	At least 15 days before commencement of exams		
	5	Submission of Continuous Assessment marks to Controller of Examination	At least 10 days prior to commencement of University Exams		
	6	• Feedback from Students/Faculty/Parents/Employer by the Department and submission to Director, IQAC • Students Satisfaction Survey by the Department and submission to Director, IQAC • Conduction and Submission of Administrative and	Last Week of November		

		Academic Audit **(AAA)** Report by Deans of respective Faculty then submit to Director, IQAC			
Dec-2023	1	*University Regular Examination*/ATKT for Odd Semesters-Nov/Dec-2023	15.12.2023	20 days	**102 days**
					05 Sunday (6 Days Break)
	2	End of the 1st term	24.12.2023		01 DH
	3	Semester Break	25.12.2023-31.12.2023		

First Term: 10-08-2023 to 31-12-2023 (90 Clear teaching Days for 1st term)
Odd/Even semester exam results to be declared within 10 days on completion of assessment and maximum15 days from the start of examinations.

IMPORTANT INSTRUCTIONS

- *07-08 Days are reserved for organizing various programs such as Workshops/ Conference/ Seminar/ Refresher Course etc./FDP etc.
- All respective faculty will also notify the details of various programs such as Workshops/ Conference/ Seminar/ Refresher Course etc./FDP etc.

Continue….

AKS UNIVERSITY

<mark>Academic Calendar -2023</mark> (III, V, VII Semesters)

For Under Graduate Programs

PART A: Pre-Preparation of Semester by the Head of Department under monitoring by the Dean of Faculty

Month	Sr. No.	Particular	Date	No. of Actual Working Days Excluding Sunday & DH	Total Working Days
					Holidays (DH-Declared Holidays)
June-2023	1	Last date for entry of Faculty Coordinator per program by the Department	20.6.2023		
	2	Submission of list of open Elective courses by all the department	25.6.2023		
	3	Display of list of Open Elective courses on portal and Department Notice Board	27.6.2023		
July-2023	1	Confirmation Time Table by the Head of the Departments	05.7.2023		
	2	Pre-registration for Major/Minor, Elective Courses, Open Electives, NPTEL/ SWAYAM/MOOC courses or any other	06.7.2023		
	3	Registration for Skill Development Programs as per NEP and NSDC alignment (*For VII Semester of 4-year Program/III Semester of 3-Year Program wherever applicable*)	07.7.2023-15.7.2023		
	4	Allocation of Major/Minor, Elective Courses, Open Electives, NPTEL/ SWAYAM /MOOC courses or any other	08.7.2023		
	5	Last date for late registration (With Fine)	09.7.2023		
	6	Last date for course adjustment	09.7.2023		
	7	Last date for approving course registration by Head of Department	09.7.2023		

July-2023	1	New Academic 2023-24 begins and classes starts	17.7.2023	13 days	**13 days** 03 Sunday 01 DH
	2	Class Teacher and Class Representative (Two Girls/Two Boys) announcement by the department and submit to Dean office and allotment at UMIS (University Portal)	17.7.2023 to 20.7.2023		
	3	• Mentor-Mentee List Display for academic session-2023-24 • Identification of Slow and Advanced Learners within next 15 Days • Declaration of extra classes for slow learners by the Mentor	17.07.2023-25.7.2023		
	4	CO-PO Mapping and Course Attainment analysis of Even Semester Results and reporting of analysis to Director, IQAC through Dean of the Faculty	25.7.2023		
Aug-2023	1	Comprehensive Continuous Evaluation-*First Internal exams* for Odd Semesters	First week of August	25 days	**38 days** 04 Sunday 02 DH
	2	University examination notification for Nov/Dec-2023 Cycle	31.08.2023		
Sept-2023	1	Last date for Online submission of university examination forms	At least 15 days before commencement of exams	24 days	**62 days** 04 Sunday 01 DH
	2	Comprehensive Continuous Evaluation-*Second Internal exams* for Odd Semesters	Third week of September		
	3	Students' registration for **UG Internships/Projects/ Dissertation/on Job trainings**	Third week of September		
	4	Recommendation and Allocation of **Internships/Projects/ Dissertation/on Job trainings** to VI Semester (03-Year program) and VIII Semester	01.10.2023-20.10.2023		

		(04-Year Program) students			
Oct-Nov-2023	1	Conduction of Skill Development Programs and Assessment	October to November	41 days	**103 days** 09 Sunday 12 DH (Including 6 days Diwali Vacation)
	2	Diwali Vacation	09.11.2023 to 15.11.2023		
	3	Comprehensive Continuous Evaluation- *Third Internal exams* for Odd Semesters	Third week of November after Diwali vacation		
	4	Submission of Continuous Assessment marks to the Controller of Examination	At least 10 days prior to commencement of University Exams		
	5	• Feedback from Students/Faculty/Parents/Employer by the Department and submission to Director, IQAC • Students Satisfaction Survey by the Department and submission to Director, IQAC • Conduction and Submission of Administrative and Academic Audit **(AAA)** Report by Deans of respective Faculty then submit to Director, IQAC	Last week of November		
Dec-2023	1	University Regular Examination/ATKT for Odd Semesters- Nov/Dec-2023	04.12.2023	20 days	**123 days** 05 Sunday (6 Days Break) 01 DH
	2	End of the 1st term	25.12.2023		
	3	Semester Break	25.12.2023-31.12.2023		

First Term: 17-07-2023 to 31-12-2023 (90 Clear teaching Days for 1st term)
Odd/Even semester exam results to be declared within 10 days on completion of assessment and maximum15 days from the start of examinations.

IMPORTANT INSTRUCTIONS

- *07-08 Days are reserved for organizing various programs such as Workshops/ Conference/ Seminar/ Refresher Course etc./FDP etc.
- All respective faculty will also notify the details of various programs such as Workshops/ Conference/ Seminar/ Refresher Course etc./FDP etc.

Academic Calendar -2023-24 (II, IV, VI, VIII Semesters)
For Under Graduate Programs

PART A: Pre-Preparation of Semester by the Head of Department under monitoring by the Dean of Faculty

Month	Sr. No.	Particular	Date	No. of Actual Working Days Excluding Sunday & DH	Total Working Days Holidays (DH-Declared Holidays)
Dec. 2023	1	Display of list for Recommendation and Allocation of **Internships/Projects/ Dissertation/on Job trainings** to VI Semester (03-year program) and VIII Semester (04-Year Program) students	02.12.2023		
	2	Submission of list of open Elective courses by all the department	05.12.2023		
	3	Display of list of Open Elective courses on portal and Department Notice Board	07.12.2023		
	4	Confirmation Time Table by the Head of the Departments	10.12.2023		
	5	Pre-registration for Major/Minor, Elective Courses, Open Electives, NPTEL/ SWAYAM /MOOC courses or any other	15.12.2023		
	6	Allocation of Major/Minor, Elective Courses, Open Electives, NPTEL/ SWAYAM /MOOC courses or any other	20.12.2023		
	7	Last date for late registration (With Fine)	22.12.2023		
	8	Last date for course adjustment	23.12.2023		
	9	Last date for approving course registration by Head of the Departments	25.12.2023		

PART B: Commencement of the Semester: Execution by the Head of Department under monitoring by the Dean of Faculty

Jan-2024	1	Commencement of Even Semesters Class	01.01.2024	22 days	**24** days 04 Sunday 02 DH
	2	Class Teacher and Class Representative (Two Girls/Two Boys) announcement by the department and submit to Dean office and allotment at UMIS (University Portal)	01.1.2024 to 10.1.2024		
	3	Comprehensive Continuous Evaluation-***First Internal exam*** for evensemester	Third Week of January		
	4	CO-PO Mapping and Course Attainment analysis of Odd Semester Results and reporting of analysis to IQAC through Dean of the Faculty	25.1.2024		
Feb-March 2024	1	Comprehensive Continuous Evaluation-Second Internal exam for even semesters	Second week of March	45 days	**69 Days** 09 Sunday 07 DH
	2	University Examination Notification for March/June-2024 Cycle	Second week of March		
April-2024	1	Comprehensive Continuous Evaluation-***Third Internal exam*** for evensemesters	Third week of April	22 days	**91 Days** 04 Sunday 05 DH
	2	Submission of Continuous Evaluation marks to Controller of Examination	At least 10 days prior to commencement of University Exams		
	3	• Feedback from Students/Faculty/Parents/Employer by the Department and submission to Director, IQAC • Students Satisfaction Survey by the Department and submission to Director, IQAC • Conduction and Submission of Administrative & Academic Audit (**AAA**) Report by Deans of respective Faculty then submit to Director, IQAC	Last week of April		
May-	1	University **Regular & ATKT Examination** for Even Semesters (May-June Cycle)	06.5.2024	50 days	**141 Days** 09 Sunday

June 2024	2	End of 2nd term	24.6.2024		02 DH
	3	Semester Break	25.6.2025-30.6.2024		

- 2nd Term: 01-01-2024 to 30-06-2024 (90 Clear teaching Days for 2nd term)
- Odd/Even semester exam results to be declared within 10 days on completion of assessment and maximum 15 days from the start of examinations.

IMPORTANT INSTRUCTIONS

- *08-10 Days are reserved for organizing various programs such as Tech Fest/ Annual Fest/ Sports Week/Food Fest/Youth Festivals etc.
- All respective faculty will also notify the details of various programs such as Tech Fest/ Annual Fest/ Sports Week/Food Fest/Youth Festivals etc.

Academic Calendar - 2023-24 (I Semesters)
For Post Graduate Programs

PART A: Pre-Preparation of Semester by the Head of Department under monitoring by the Dean of Faculty

Month	Sr. No.	Particular	Date	No. of Actual Working Days Excluding Sunday & DH	Total Working Days Holidays (DH-Declared Holidays)
June-2023	1	Last date for entry of Faculty Coordinator per program by the Department	20.6.2023		
	2	Submission of list of open Elective courses by all the department	25.6.2023		
July-2023	1	Display of list of Open Elective courses on portal and Department Notice Board	27.6.2023		
	2	Confirmation Time Table by the Head of the Departments	05.7.2023		
Aug-2023	1	Pre-registration for Major/Minor, Elective Courses, Open Electives, NPTEL/ SWAYAM /MOOC courses or any other	06.7.2023		
	2	Allocation of Major/Minor, Elective Courses, Open Electives, NPTEL/ SWAYAM /MOOC courses or any other	08.7.2023		
	3	Last date for late registration (With Fine)	09.7.2023		
	4	Last date for course adjustment	09.7.2023		
	5	Last date for approving course registration by Head of Department	09.7.2023		

Aug-2023	1	**Induction Program of New Entrants**	02.8.2023-09.8.2023		
	2	New Academic Year for I semester (New Entrant) begins **BATCH-1**	10.08.2023		
	3	Class Teacher and Class Representative (Two Girls/Two Boys) announcement by the department and submit to Dean office and allotment at UMIS (University Portal)	10.8.2023 to 16.8.2023	17 days	**17 days** 03 Sunday 02 DH
	4	• **Mentor-Mentee** List Display for academic session-2023-24 • Identification of Slow and Advanced Learners within next 15 Days • Declaration of extra classes for slow learners by the Mentor	10.08.2023-25.08.2023		
Sept-2023	1	Comprehensive Continuous Evaluation-*First Internal exams*	Last week of September	24 days	**41 days** 04 Sunday 01 DH
	2	University examination notification for Nov/Dec-2023	30.09.2023		
Oct-Nov-2023	1	Comprehensive Continuous Evaluation-*Second Internal exams*	First week of November		
	2	Diwali Vacation	10.11.2023 to 15.11.2023	41 days	**82 days** 09 Sunday 12 DH (Including 6 days Diwali Vacation)
	3	Comprehensive Continuous Evaluation- *Third Internal exams*	Last week of November		
	4	Last date for Online submission of the University examination forms	At least 15 days before commencement of exams		
	5	Submission of Continuous Assessment marks to Controller of Examination	At least 10 days prior to commencement of University Exams		
	6	• Feedback from Students/Faculty/Parents/Employer by the Department and submission to Director, IQAC • Students Satisfaction Survey by the Department and submission to Director, IQAC • Conduction and Submission of Administrative and	Last Week of November		

		Academic Audit **(AAA)** Report by Deans of respective Faculty then submit to Director, IQAC			
Dec-2023	1	*University Regular Examination*/ATKT for Odd Semesters-Nov/Dec-2023	15.12.2023	20 days	**102 days**
					05 Sunday (6 Days Break)
	2	End of the 1st term	24.12.2023		01 DH
	3	Semester Break	25.12.2023-31.12.2023		

First Term: 10-08-2023 to 31-12-2023 (90 Clear teaching Days for 1st term)
Odd/Even semester exam results to be declared within 10 days on completion of assessment and maximum15 days from the start of examinations.

IMPORTANT INSTRUCTIONS

- *07-08 Days are reserved for organizing various programs such as Workshops/ Conference/ Seminar/ Refresher Course etc./FDP etc.
- All respective faculty will also notify the details of various programs such as Workshops/ Conference/ Seminar/ Refresher Course etc./FDP etc.

Continue….

AKS UNIVERSITY

Academic Calendar -2023 (III Semesters)

For Post Graduate Programs

PART A: Pre-Preparation of Semester by the Head of Department under monitoring by the Dean of Faculty

Month	Sr. No.	Particular	Date	No. of Actual Working Days Excluding Sunday & DH	Total Working Days / Holidays (DH-Declared Holidays)
June-2023	1	Last date for entry of Faculty Coordinator per program by the Department	20.6.2023		
	2	Submission of list of open Elective courses by all the department	25.6.2023		
	3	Display of list of Open Elective courses on portal and Department Notice Board	27.6.2023		
July-2023	1	Confirmation Time Table by the Head of the Departments	05.7.2023		
	2	Pre-registration for Major/Minor, Elective Courses, Open Electives, NPTEL/ SWAYAM/MOOC courses or any other	06.7.2023		
	3	Registration for Skill Development Programs as per NEP and NSDC alignment (*For VII Semester of 4-year Program/III Semester of 3-Year Program wherever applicable*)	07.7.2023-15.7.2023		
	4	Allocation of Major/Minor, Elective Courses, Open Electives, NPTEL/ SWAYAM /MOOC courses or any other	08.7.2023		
	5	Last date for late registration (With Fine)	09.7.2023		
	6	Last date for course adjustment	09.7.2023		
	7	Last date for approving course registration by Head of Department	09.7.2023		

PART B: Commencement of the Semester: Execution by the Head of Department under monitoring by the Dean of Faculty

July-2023	1	New Academic 2023-24 begins and classes starts	17.7.2023	13 days	**13 days** 03 Sunday 01 DH
	2	Class Teacher and Class Representative (Two Girls/Two Boys) announcement by the department and submit to Dean office and allotment at UMIS (University Portal)	17.7.2023 to 20.7.2023		
	3	• Mentor-Mentee List Display for academic session-2023-24 • Identification of Slow and Advanced Learners within next 15 Days • Declaration of extra classes for slow learners by the Mentor	17.07.2023-25.7.2023		
	4	CO-PO Mapping and Course Attainment analysis of Even Semester Results and reporting of analysis to Director, IQAC through Dean of the Faculty	25.7.2023		
Aug-2023	1	Comprehensive Continuous Evaluation-***First Internal exams*** for Odd Semesters	First week of August	25 days	**38 days** 04 Sunday 02 DH
	2	University examination notification for Nov/Dec-2023 Cycle	31.08.2023		
Sept-2023	1	Last date for Online submission of university examination forms	At least 15 days before commencement of exams	24 days	**62 days** 04 Sunday 01 DH
	2	Comprehensive Continuous Evaluation-***Second Internal exams*** for Odd Semesters	Third week of September		
	3	Students' registration for **UG Internships/Projects/ Dissertation/on Job trainings**	Third week of September		
Oct-Nov-2023	1	Conduction of Skill Development Programs and Assessment	October to November		**103 days** 09 Sunday 12 DH
	2	Recommendation and Allocation of **Internships/Projects/**	1.10.2023-30.10.2023		

				41 days	(Including 6 days Diwali Vacation)
		Dissertation/on Job trainings to III Semester PG students			
	3	Diwali Vacation	09.11.2023 to 15.11.2023		
	4	Comprehensive Continuous Evaluation- *Third Internal exams* for Odd Semesters	Third week of November after Diwali vacation		
	5	Submission of Continuous Assessment marks to the Controller of Examination	At least 10 days prior to commencement of University Exams		
	6	• Feedback from Students/Faculty/Parents/Employer by the Department and submission to Director, IQAC • Students Satisfaction Survey by the Department and submission to Director, IQAC • Conduction and Submission of Administrative and Academic Audit **(AAA)** Report by Deans of respective Faculty then submit to Director, IQAC	Last week of November		
Dec-2023	1	University Regular Examination/ATKT for Odd Semesters- Nov/Dec-2023	04.12.2023	20 days	**123 days**<hr>05 Sunday (6 Days Break) 01 DH
	2	End of the 1st term	25.12.2023		
	3	Semester Break	25.12.2023-31.12.2023		

First Term: 15-07-2023 to 31-12-2023 (90 Clear teaching Days for 1st term)
Odd/Even semester exam results to be declared within 10 days on completion of assessment and maximum15 days from the start of examinations.

IMPORTANT INSTRUCTIONS

- *07-08 Days are reserved for organizing various programs such as Workshops/ Conference/ Seminar/ Refresher Course etc./FDP etc.
- All respective faculty will also notify the details of various programs such as Workshops/ Conference/ Seminar/ Refresher Course etc./FDP etc.

Academic Calendar -2023-24 (II, IV)
For Post Graduate Programs

PART A: Pre-Preparation of Semester by the Head of Department under monitoring by the Dean of Faculty

Month	Sr. No.	Particular	Date	No. of Actual Working Days Excluding Sunday & DH	Total Working Days Holidays (DH-Declared Holidays)
Dec. 2023	1	Display of list for Recommendation and Allocation of **Internships/Projects/ Dissertation/on Job trainings** to IV Semester PG students	02.12.2023		
	2	Submission of list of open Elective courses by all the department	05.12.2023		
	3	Display of list of Open Elective courses on portal and Department Notice Board	07.12.2023		
	4	Confirmation Time Table by the Head of the Departments	10.12.2023		
	5	Pre-registration for Major/Minor, Elective Courses, Open Electives, NPTEL/ SWAYAM /MOOC courses or any other	15.12.2023		
	6	Allocation of Major/Minor, Elective Courses, Open Electives, NPTEL/ SWAYAM /MOOC courses or any other	20.12.2023		
	7	Last date for late registration (With Fine)	22.12.2023		
	8	Last date for course adjustment	23.12.2023		
	9	Last date for approving course registration by Head of the Departments	25.12.2023		

PART B: Commencement of the Semester: Execution by the Head of Department under monitoring by the Dean of Faculty

Month	Sr. No.	Particular	Date	No. of Actual Working Days Excluding Sunday & DH	Total Working Days Holidays (DH-Declared Holidays)
Jan-2024	1	Commencement of Even Semesters Class	01.01.2024		
	2	Class Teacher and Class Representative (Two Girls/Two Boys) announcement by the department and submit to Dean office and allotment at UMIS (University Portal)	01.1.2024 to 10.1.2024	22 days	**24** days 04 Sunday 02 DH
	3	Comprehensive Continuous Evaluation-*First Internal exam* for evensemester	Third Week of January		
	4	CO-PO Mapping and Course Attainment analysis of Odd Semester Results and	25.1.2024		

		reporting of analysis to IQAC through Dean of the Faculty			
Feb-March 2024	1	Comprehensive Continuous Evaluation-Second Internal exam for even semesters	Second week of March	45 days	**69 Days** 09 Sunday 07 DH
	2	University Examination Notification for March/June-2024 Cycle	Second week of March		
April-2024	1	Comprehensive Continuous Evaluation-***Third Internal exam*** for evensemesters	Third week of April	22 days	**91 Days** 04 Sunday 05 DH
	2	Submission of Continuous Evaluation marks to Controller of Examination	At least 10 days prior to commencement of University Exams		
	3	• Feedback from Students/Faculty/Parents/Employer by the Department and submission to Director, IQAC • Students Satisfaction Survey by the Department and submission to Director, IQAC • Conduction and Submission of Administrative & Academic Audit (**AAA**) Report by Deans of respective Faculty then submit to Director, IQAC	Last week of April		
May-June 2024	1	University **Regular & ATKT Examination** for Even Semesters (May-June Cycle)	06.5.2024	50 days	**141 Days** 09 Sunday 02 DH
	2	End of 2ⁿᵈ term	24.6.2024		
	3	Semester Break	25.6.2025-30.6.2024		
			Total	**120 days**	**253 days**

- 2ⁿᵈ Term: 01-01-2024 to 30-06-2024 (90 Clear teaching Days for 2ⁿᵈ term)
- Odd/Even semester exam results to be declared within 10 days on completion of assessment and maximum 15 days from the start of examinations.

IMPORTANT INSTRUCTIONS

- *08-10 Days are reserved for organizing various programs such as Tech Fest/ Annual Fest/ Sports Week/Food Fest/Youth Festivals etc.
- All respective faculty will also notify the details of various programs such as Tech Fest/ Annual Fest/ Sports Week/Food Fest/Youth Festivals etc.

Developed by
Internal Quality Assurance Cell (IQAC),
AKS University, Satna (MP)

Academic Calendar
Session: 2023-24

Academic Calendar - 2023-24 (I Year)
For Under Graduate Programs (Yearly)

PART A: Pre-Preparation of academic session by the Head of Department under monitoring by the Dean of Faculty

Month	Sr. No.	Particular	Date	No. of Actual Working Days Excluding Sunday & DH	Total Working Days Holidays (DH-Declared Holidays)
June-2023	1	Last date for entry of Faculty Coordinator per program by the Department	20.6.2023		
	2	Submission of list of open Elective courses by all the department	25.6.2023		
July-2023	1	Display of list of Open Elective courses on portal and Department Notice Board	27.6.2023		
	2	Confirmation Time Table by the Head of the Departments	05.7.2023		
Aug-2023	1	Pre-registration for Major/Minor, Elective Courses, Open Electives, NPTEL/ SWAYAM /MOOC courses or any other	06.7.2023		
	2	Allocation of Major/Minor, Elective Courses, Open Electives, NPTEL/ SWAYAM /MOOC courses or any other	08.7.2023		
	3	Last date for late registration (With Fine)	09.7.2023		
	4	Last date for course adjustment	09.7.2023		
	5	Last date for approving course registration by Head of Department	09.7.2023		

PART B: Commencement of the Semester: Execution by the Head of Department under monitoring by the Dean of Faculty

Month	Sr. No.	Particular	Date		
Aug-2023	1	**Induction Program of New Entrants**	02.8.2023-09.8.2023		
	2	New Academic Year for I semester (New Entrant) begins **BATCH-1**	10.08.2023		

	3	Class Teacher and Class Representative (Two Girls/Two Boys) announcement by the department and submit to Dean office and allotment at UMIS (University Portal)	10.8.2023 to 16.8.2023	17 days	**17 days** 03 Sunday 02 DH
	4	• **Mentor-Mentee** List Display for academic session-2023-24 • Identification of Slow and Advanced Learners within next 15 Days • Declaration of extra classes for slow learners by the Mentor	10.08.2023- 25.08.2023		
Sept-2023	1	Comprehensive Continuous Evaluation-*First Internal exams*	Last week of September	24 days	**41 days** 04 Sunday 01 DH
Oct-Nov-2023	1	Comprehensive Continuous Evaluation-*Second Internal exams*	First week of November	41 days	**82 days** 09 Sunday 12 DH (Including 6 days Diwali Vacation)
	2	Diwali Vacation	10.11.2023 to 15.11.2023		
	3	Comprehensive Continuous Evaluation- *Third Internal exams*	Last week of November		
	4	• Feedback from Students/Faculty/Parents/Employer by the Department and submission to Director, IQAC • Students Satisfaction Survey by the Department and submission to Director, IQAC • Conduction and Submission of Administrative and Academic Audit **(AAA)** Report by Deans of respective Faculty then submit to Director, IQAC	Last Week of November		
Dec-2023	3	Mid-Session Break	25.12.2023-31.12.2023	20 days	**102 days** 05 Sunday (6 Days Break) 01 DH
Jan-2024	1	Comprehensive Continuous Evaluation-*Fourth Internal exam*	Third Week of January	23 days	**125** days 04 Sunday 01 DH

Feb-March 2024	1	University Examination Notification	Second week of March	45 days	**170 Days** 09 Sunday 07 DH
April-2024	1	Comprehensive Continuous Evaluation-*Fifth Internal exam* for evensemesters	Third week of April	22 days	**192 Days** 04 Sunday 07 DH
	2	Submission of Continuous Evaluation marks to Controller of Examination	At least 10 days prior tocommencement of University Exams		
	3	• Feedback from Students/Faculty/Parents/Employer by the Department and submission to Director, IQAC • Students Satisfaction Survey by the Department and submission to Director, IQAC • Conduction and Submission of Administrative & Academic Audit (**AAA**) Report by Deans of respective Faculty then submit to Director, IQAC	Last week of April		
May-June 2024	1	University **Yearly Regular & ATKT Examination**	01.5.2024 15.05.2024 (For NCTE & PCI Programmes)	50 days	**242 Days** 09 Sunday 02 DH
	2	End of the session	24.6.2024		
	3	Session Break	25.6.2025-30.6.2024		

- I-Year academic session: 180 & 200 (for NCTE & PCI Programmes) Clear teaching Days
- Exam results to be declared within 10 days on completion of assessment and maximum15 days from the start of examinations.

IMPORTANT INSTRUCTIONS

During July to December, 2023
- *07-08 Days are reserved for organizing various programs such as Workshops/ Conference/ Seminar/ Refresher Course etc./FDP etc.
- All respective faculty will also notify the details of various programs such as Workshops/ Conference/ Seminar/ Refresher Course etc./FDP etc.

During January-June, 2024
- *08-10 Days are reserved for organizing various programs such as Tech Fest/ Annual Fest/ Sports Week/Food Fest/Youth Festivals etc.
- All respective faculty will also notify the details of various programs such as Tech Fest/ Annual Fest/ Sports Week/Food Fest/Youth Festivals etc.

AKS UNIVERSITY

Academic Calendar -2023 (II and III Year)

For Under Graduate Programs (Yearly)

PART A: Pre-Preparation of the academic session by the Head of Department under monitoring by the Dean of Faculty

Month	Sr. No.	Particular	Date	No. of Actual Working Days Excluding Sunday & DH	Total Working Days Holidays (DH-Declared Holidays)
June-2023	1	Last date for entry of Faculty Coordinator per program by the Department	20.6.2023		
	2	Submission of list of open Elective courses by all the department	25.6.2023		
	3	Display of list of Open Elective courses on portal and Department Notice Board	27.6.2023		
July-2023	1	Confirmation Time Table by the Head of the Departments	05.7.2023		
	2	Pre-registration for Major/Minor, Elective Courses, Open Electives, NPTEL/ SWAYAM/MOOC courses or any other	06.7.2023		
	3	Registration for Skill Development Programs as per NEP and NSDC alignment for III year students	07.7.2023-15.7.2023		
	4	Allocation of Major/Minor, Elective Courses, Open Electives, NPTEL/ SWAYAM /MOOC courses or any other	08.7.2023		
	5	Last date for late registration (With Fine)	09.7.2023		
	6	Last date for course adjustment	09.7.2023		
	7	Last date for approving course registration by Head of Department	09.7.2023		

PART B: Commencement of the Semester: Execution by the Head of Department under monitoring by the Dean of Faculty

Month	Sr. No.	Particular	Date	No. of Actual Working Days Excluding Sunday & DH	Total Working Days Holidays (DH-Declared Holidays)
July-2023	1	New Academic 2023-24 begins and classes starts	15.7.2023		
	2	Class Teacher and Class Representative (Two Girls/Two Boys) announcement by the department and submit to Dean office and allotment at UMIS (University Portal)	15.7.2023 to 20.7.2023		

	3	• Mentor-Mentee List Display for academic session-2023-24 • Identification of Slow and Advanced Learners within next 15 Days • Declaration of extra classes for slow learners by the Mentor	15.07.2023-25.7.2023	13 days	**13 days** 03 Sunday 01 DH
	4	CO-PO Mapping and Course Attainment analysis of previous years examination results and reporting of analysis to Director, IQAC through Dean of the Faculty	25.7.2023		
Aug-2023	1	Comprehensive Continuous Evaluation-*First Internal exams*	First week of August	25 days	**38 days** 04 Sunday 02 DH
Sept-2023	1	Comprehensive Continuous Evaluation-*Second Internal exams*	Third week of September	24 days	— **62 days** 04 Sunday 01 DH
	2	Students' registration for **UG Internships/Projects/ Dissertation/on Job trainings**	Third week of September		
	3	Recommendation and Allocation of **Internships/Projects/ Dissertation/on Job trainings** to III Year Student students	01.10.2023-20.10.2023		
Oct-Nov-2023	1	Conduction of Skill Development Programs and Assessment	October to November	41 days	**103 days** 09 Sunday 12 DH (Including 6 days Diwali Vacation)
	2	Diwali Vacation	09.11.2023 to 15.11.2023		
	3	Comprehensive Continuous Evaluation- *Third Internal exams*	Third week of November after Diwali vacation		
	4	• Feedback from Students/Faculty/Parents/Employer by the Department and submission to Director, IQAC • Students Satisfaction Survey by the Department and submission to Director, IQAC • Conduction and Submission of Administrative and	Last week of November		

		Academic Audit **(AAA)** Report by Deans of respective Faculty then submit to Director, IQAC			
Dec-2023	1	Display of list for Recommendation and Allocation of **Internships/Projects/ Dissertation/on Job trainings** to III Year students	02.12.2023	20 days	**123 days** 05 Sunday (6 Days Break) 01 DH
	2	**Mid-Session Break**	**25.12.2023-31.12.2023**		
Jan-2024	1	Comprehensive Continuous Evaluation-*Fourth Internal exam*	Third Week of January	23 days	**146** days 04 Sunday 01 DH
Feb-March 2024	1	University Examination Notification	Second week of March	45 days	**191 Days** 09 Sunday 07 DH
April-2024	1	Comprehensive Continuous Evaluation-*Fifth Internal exam*	Third week of April	22 days	**213 Days** 04 Sunday 07 DH
	2	Submission of Continuous Evaluation marks to Controller of Examination	At least 10 days prior to commencement of University Exams		
	3	• Feedback from Students/Faculty/Parents/Employer by the Department and submission to Director, IQAC • Students Satisfaction Survey by the Department and submission to Director, IQAC • Conduction and Submission of Administrative & Academic Audit (**AAA**) Report by Deans of respective Faculty then submit to Director, IQAC	Last week of April		
May-June 2024	1	University **Yearly Regular & ATKT Examination**	01.5.2024	50 days	**263 Days** 09 Sunday 02 DH
	2	End of the session	24.6.2024		
	3	Session Break	25.6.2025-30.6.2024		

- II- and III-Year academic session: 180 & 200 (for NCTE & PCI Programmes) Clear teaching Days
- Exam results to be declared within 10 days on completion of assessment and maximum15 days from the start of examinations.

IMPORTANT INSTRUCTIONS

During July to December, 2023
- *07-08 Days are reserved for organizing various programs such as Workshops/ Conference/ Seminar/ Refresher Course etc./FDP etc.
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During January-June, 2024
- *08-10 Days are reserved for organizing various programs such as Tech Fest/ Annual Fest/ Sports Week/Food Fest/Youth Festivals etc.
- All respective faculty will also notify the details of various programs such as Tech Fest/ Annual Fest/ Sports Week/Food Fest/Youth Festivals etc.

List of Declared Holidays

(From January 2023 to December 2023)

Sn.No.	Date/s	Day/s	No. of Day	Holiday
1	26 January 2023	Thursday	1	Republic Day
2	18 February 2023	Saturday	1	Mahashivratri
3	07-09 March, 2023	Tuesday-Thursday	3	Holi
4	22 March 2023	Wednesday	1	Gudi Padwa/ Maharshi Gautam Jayanti
5	23 March 2023	Thursday	1	Cheti Chand
6	30 March 2023	Thursday	1	Ramnavami
7	04 April 2023	Tuesday	1	Mahaveer Jayanti
8	07 April 2023	Friday	1	Good Friday
9	14 April 2023	Friday	1	Dr. Ambedkar Jayanti
10	22 April 2023	Saturday	1	Id-Ul-Fitar/ Parsuram Jayanti
11	05 May 2023	Friday	1	Buddha Purnima
12	29 June 2023	Thursday	1	Id-Ul-Juha
13	29 July 2023	Saturday	1	Muharram
14	15 August 2023	Tuesday	1	Independence Day
15	30 August 2023	Wednesday	1	Rakshabandhan
16	07 September 2023	Friday	1	Janmashtami
17	28 September 2023	Thursday	1	Milad-Ul-Nabi
18	02 October 2023	Tuesday	1	Mahatma Gandhi Jayanti
19	23-25 October, 2023	Monday-Wednesday	3	Dushara
20	28 October 2023	Saturday	1	Mahrshi Valmiki Jayanti

21	10-14 November, 2023	Friday-Tuesday	5	Deepawali
22	15 November 2023	Wednesday	1	Birsa Munda Jayanti
23	27 November 2023	Monday	1	Gurunanak Jayanti
24	25 December 2023	Monday	1	X-Mas
Total			**32**	

Note- 1- Local holidays will be notified as per the declaration of the District Collector of Satna (MP)
2. Working will be suspended after flag hosting on 26 January & 15th August.

Statutory Committee Meetings Calendar Session: 2023-24

AKS UNIVERSITY

Schedule for Statutory Committee Meetings for the Academic Year 2023-2024

Month	Particular	Date
June-July-2023	Meeting of all Heads/Deans/Directors with Hon. Pro Chancellor and Vice Chancellor	On last Saturday of every month Throughout the year
	Library committee meeting	Once in every term
	Publication committee meeting	Once in a term
	Purchase committee meeting	As and when required
	Sports Committee meeting	First week
	Cultural Events Committee meeting	First week
August-2023	Meetings of different Program Committee	Second week
	Meetings of Deans of all Faculty	last week
September-2023	Finance committee	Third week
	Academic council	Third week
	Board of Management of the University meeting	Last week
	Governing Body of the University meeting	Last week
October-2023	Youth Festival committee meeting	Last week
November-2023	Convocation committee meeting	Third week
February-2024	Meeting of Deans of all the faculty	First week
	Sports Committee meeting	First week
	Cultural Events Committee meeting	First week
March-2024	Finance committee	Third week
	Academic council	Third week
	Board of Management of the University Meetings	Last week

Any other important meeting may be arranged time to time as per requirement

AKS UNIVERSITY
Department/Faculty Committee Meetings

S. No.	Particular	Date
1.	Department Quality Assurance Cell (DQAC)	Every Week
2.	Board of Studies (BOS)	First Week of May
3.	Mentor-Mentee Committee Meeting	Once in every term
4.	Students Cell Meeting	Once in a term
5.	Department meeting with Dean	Monthly
6.	Research Advisory Committee (RDC) meeting for PhD Program	As per the calendar of PhD program of the University
7.	Research Innovation and Business Incubation Committee Meeting	Quarterly in a year
8.	Patent and Publication committee meeting	Quarterly in a year
9.	Laboratory Committee Meeting	Quarterly in a year
10.	Library committee meeting	First Week of May
11.	Academic Audit Committee Meeting	Quarterly in a year
12.	Disciplinary Committee Meeting	As and when required or Once in a term
13.	Examination Committee Meeting	Before the examination
14.	Placement and Training Coordinators meeting	Quarterly in a year
15.	Alumni Association Committee meeting	Once in a term
16.	Any other	As per requirement

SPECIAL EVENTS DAYS OF THE AKSU

AKS UNIVERSITY SPECIAL DAYS

Date	Holiday	Instructions
09 December 2023	University Founder's Day	Compulsory for all students, Teaching and non-teaching staff for attending the celebration program
31 December 2023	University Foundation Day	
December, 2023	Convocation	
Feb, 2024 (Last Week)	University Sport	
April, 2024 (First Week)	University Youth Festival 'Spandan 2024'	
March. 2024 (First Week)	University Food Festival	
Feb, 2024 (Last Week)	University Level TechFest	

Important National and International Days to be celebrated by the designated department and the faculty in the academic session 2023-24	
Important National and International Days	**Allotment of Faculties Departments for organizing thecelebration activities**
15 August 2023: Independence Day of India	Cultural Directorate
19 August 2023: Photography Day	Media Department
29 August 2023: National Sports Day	Sport Department
5 September 2023: Teachers' Day	Department of Education
8 September 2023: International Literacy Day	Department of Education
14 September 2023: Hindi Diwas	Department of Arts and Humanities
15 September 2023: Engineers Day	Faculty of Engineering andTechnology
24 September 2023: National NSS Day	NSS
2 October 2023: Gandhi Jayanti, International Day ofNon-Violence	Department of Law
31 October 2023: National Unity Day	NSS

7 November 2023: National Cancer Awareness Day	Department of PharmaceuticalScience
11 November 2023: National Education Day	Department of Education
14 November 2023: Diabetes Day	Department of PharmaceuticalScience
26 November 2023: National Constitution Day	Department of Law
1 December 2023: World AIDS Day	Department of Biotechnology
2 December 2023: National Pollution Control Day	Department of EnvironmentalScience
09 December 2023 UNIVERSITY FOUNDER'S DAY	Cultural Directorate
7 December 2023: Indian Armed Forces Flag Day	NCC
10 December 2023: Human Rights Day	Department of Law
14 December 2023: World Energy Conservation Day	Faculty of Engineering andTechnology
16 December 2023: Vijay Diwas	NCC
22 December 2023: National Mathematics Day	Department of Mathematics
23 December 2023: Farmers Day (Kisan Diwas)India	Faculty of Agriculture Science andTechnology
31.12.2023 UNIVERSITY FOUNDATION DAY	Cultural Directorate
1 January 2024: New Year Day	Cultural Directorate
5 January 2024: National Bird Day	Department of EnvironmentalScience
10 January 2024: World Hindi Day	Department of Arts and Humanities
11 January 2024: National Human Trafficking Awareness Day	Department of Law
12 January 2024: National Youth Day, BirthAnniversary of Swami Vivekanand	Cultural Directorate
14 January 2024: Indian Armed Forces VeteransDay	NCC/NSS
15 January 2024: Indian Army Day	NCC
16 January 2024: National Startup Day	AKS Business Incubator
23 January: Birth Anniversary of Netaji Subhash Chandra Bose	Cultural Directorate
24 January: International Day of Education	Department of Education
25 January 2024: National Voters Days (India)	
26 January 2024: Republic Day of India,	Cultural Directorate
30 January 2024: Martyr's Day	NCC
2 February 2024: World Wetlands Day	Department of EnvironmentalScience
4 February 2024: World Cancer Day	Department of Biotechnology
6 February 2024: International Day of Zero Tolerance to Female Genital Mutilation	Department of Law
11 February 2024: International Day of Women andGirls in Science	Department of Chemistry
13 February 2024: World Radio Day	Media Department
20 February 2024: World Day of Social Justice	Department of Law
21 February 2024: International Mother LanguageDay	Department of Education
24 February 2024: Central Excise Day	Department of Commerce
27 February 2024: World NGO Day	Department of Social Works
28 February 2024: National Science Day	Department of Physics
3 March 2024: World Wildlife Day	Department of EnvironmentalScience
8 March 2024: International Women's Day	Cultural Directorate
15 March 2024: World Consumer Rights Day	Department of Law
20 March 2024: International Day of Happiness	Department of Yog
20 March 2024: World Sparrow Day	Department of EnvironmentalScience
22 March 2024: World Water Day	Department of Geology

24 March 2024: World TB Day	Department of Biotechnology
27 March 2024: World Theatre Day	Cultural Directorate
4 April 2024: International Day for Mine Awareness	Department of Mining Engineering
7 April 2024: World Health Day	Department of PharmaceuticalScience
25 April 2024: World Malaria Day	Department of Pathology
26 April 2024: World Intellectual Property Day	Department of Computer Science
7 May 2024: World Athletics Day	Sport Department
11 May 2024: National Technology Day	Faculty of Engineering and Technology
22 May 2024: International Day for BiologicalDiversity	Department of Biotechnology
31 May 2024: Anti-tobacco Day	Department of Social Work
3 June 2024: World Bicycle Day	Department of Sports
5 June 2024: World Environment Day	Department of EnvironmentalScience
7 June 2024: World Food Safety Day	Department of Food Technology
21 June 2024: International Day of Yog	Department of Yog
21 June 2024: World Music Day	Cultural Directorate